



塞浦路斯大学孔子学院
Ινστιτούτο Κομφούκιος
στο Πανεπιστήμιο Κύπρου

Registration Manual for HSK Exams



Step 1: Create an Account

Log into the website www.chinesetest.cn and create an account. The website is available in 7 languages, including English.

The screenshot shows the website's header with the logo and navigation links. The main content area features a registration section with buttons for HSK, HSKK, YCT, BCT, and MCT. A 'New User' button is highlighted with a red circle. The 'Test Taker' section includes fields for Username, Password, and Code, with 'Login' and 'New User' buttons.

Step 2: Register Now

Use newly registered account login and press [Register Now](#) to register the HSK Test.

The screenshot shows the website's main navigation menu with icons for Home, Announcement, About Test, Test Registration, Test Center, Practice, Test Regulation, and About Us. The 'Test Registration' icon is highlighted with a red circle.

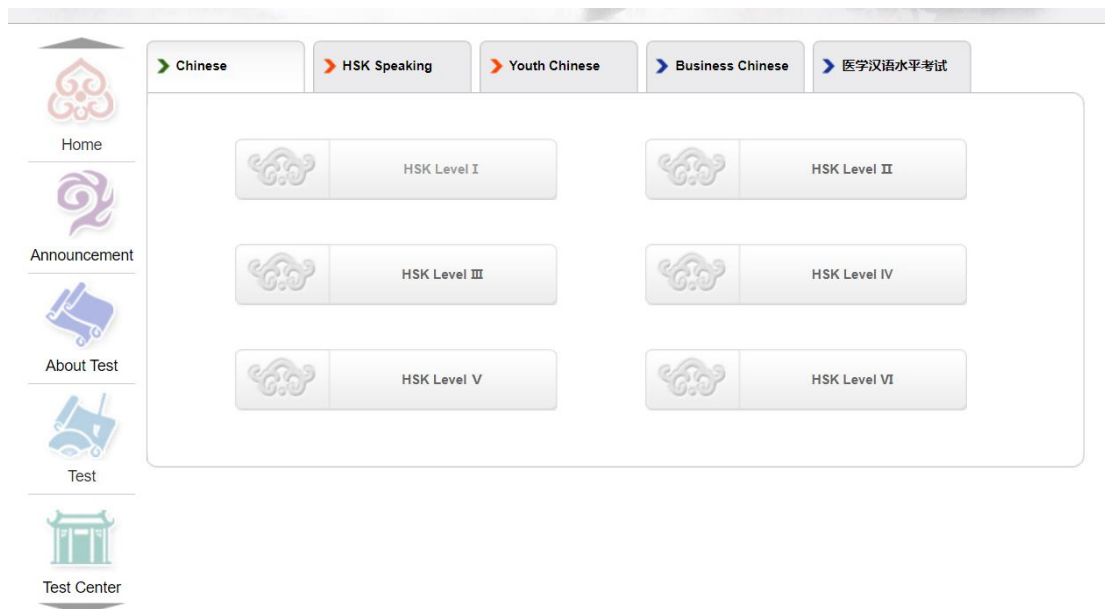
The screenshot shows a success message: "has logged in successfully!!" with a green checkmark icon. Below the message are two buttons: "Enter Personal Information Center" and "Register Now", with the latter highlighted by a red circle.

Step 3: Choose Test Level

Please choose your test level according by:

- The HSK (Level I) is intended for students who have studied Chinese for a semester (half an academic year), with 2-3 class hours in each week. These students have mastered 150 commonly used words and basic grammar patterns.

- The HSK (Level II) is intended for students who have studied Chinese for two semesters (an academic year), with 2-3 class hours in each week. These students have mastered 300 commonly used words and related grammar patterns.
- The HSK (Level III) is intended for students who have studied Chinese for three semesters (one and a half academic years), with 2-3 class hours in each week. These students have mastered 600 commonly used words and related grammar patterns.
- The HSK (Level IV) is intended for students who have studied Chinese 2-4 class hours per week for four semesters (two academic years). These students have mastered 1,200 commonly used words and related grammar patterns.
- The HSK (Level V) is intended for students who have studied Chinese 2-4 class hours per week for more than two academic years. These students have mastered 2,500 commonly used words and related grammar patterns.
- HSK (Level VI) is intended for students who have mastered 5,000 or more commonly used words.



Step 4: Choose Exam-related Information

Entering each level you will read the introduction of the test press **Register** and you are asked to choose exam-related information.

1 Choose Test Center 2 Fill out Personal Information 3 Upload 4 Confirm Registration Registration confirmed

HSK --Registration--Test Center Choosing

Tips: Please use IE browser (above Version 6.0) or Firefox browser. Other browsers are not supported temporarily.

Test Subjects:	<input type="text" value="--Please Select--"/>	* Please Select Test Level
Continent:	<input type="text" value="Europe"/>	* Please select the continenet with the most convenient test site for you.
Country/Region:	<input type="text" value="CYPRUS"/>	* Please select the country/area with the most convenient test site for you
Test format:	<input checked="" type="radio"/> Paper-based Test <input type="radio"/> Internet-based Test	* Please select test format
Test Center:	<input type="text" value="The Confucius Institute at the Univ"/>	* Please select your desired test location
Test Date:	<input type="text" value="2020-12-06"/>	* Test time to participate in the test
<input checked="" type="checkbox"/>	I have read and agreed to the Instructions "Notice on Chinese Test Registration and Test Affairs" "A Guide to Privacy Protection for Chinese Test Takers"	

Step 5: Fill in Personal Information

Please provide necessary personal information including e-mail address, nationality, mother tongue, and date of birth.

The information with * is required to fill. Press Next Step when finish.

HSK Registration--Test Taker Information

提示：请使用IE(6.0以上)或Firefox浏览器，暂不支持其他浏览器。

User Name :	<input type="text"/>	
Name :	<input type="text"/>	* Please input the surname and firstname on your valid certificate Ⓜ Please enter name as on your certificate
Chinese Name :	<input type="text"/>	Please input your correct Chinese name
性别 :	<input type="text" value="female"/>	* Click "Browse" to select.
Birthday :	<input type="text"/>	* Click "Input Box" to enter your birth date Ⓜ 生日的格式有错误!
Nationality :	<input type="text" value="--请选择--"/>	* Enter your nationality Ⓜ Please select nationality
Mother Tongue :	<input type="text" value="--请选择--"/>	* Enter your first language, i.e. mother language
ID Type :	<input type="text" value="ID Card"/>	* Select your valid certificate with a number of 3-38 characters.
ID Card Number :	<input type="text"/>	* Valid certificate number of your selected ID type Ⓜ 证件号为3-38位!
Telephone Number :	<input type="text"/>	* Enter your available telephone number
您是 :	<input type="radio"/> 学生 <input type="radio"/> 在职人员 <input type="radio"/> 其他(自由职业)	
你学习汉语多长时间了 :	<input type="text" value="6个月以下"/>	* 请选择
Address :	<input type="text"/>	
Notes :	<input type="text"/>	
		Limited to 0-50 characters or Chinese characters, including symbols!

Step 6: Photo Upload

Please make sure the photo upload meets all the requirements.

If the size is too big you can press Cutting.

When done with Photo uploading please press Complete then Next Step.



Related Notes

- Photo Requirements: no changes to photos are permitted if uploaded .
- Photo Requirements: recent bareheaded, full-face, white-color background, two-inch certificate photo, instead of landscape photos or photos of everyday life.
- Photo Formats: JPG.
- Photo Standards: 180 pixels * 240 pixels
- File Size: less than 100K
- For test takers that cannot upload their electronic photos on the registration website, they can use removable storage devices (U disk, mobile hard disk, etc.) to take it to the Test Site, and ask for help from Test Site staffs
- Test takers who register to take Chinese language tests at test centers in mainland China shall upload their electronic photos. Those who fail to upload the photos or whose photos fail to meet the criteria will not be allowed to enter the examination room to take the tests

Previous

Next Step

3

Step 7: Confirm your Personal Information

Please Check your personal information again and press **Confirm**
Then you will get a notification of successfully **Pre-registered**

User Name		Photo 
Name	0000	
Chinese Name	00	
Gender	Male	
Birthdate		
Telephone Number	0000000	
Address		
Nationality		
Mother Tongue		
ID Type	Passport	
ID Card Number	000000000	
How long have you been learning Chinese:		
您是 :	Others (Freelance)	
Test Type		
Test Date		
Name of test sites		
Test Location		

[Previous](#) [Confirm and](#)

1 Choose Test Center 2 Fill out Personal Information 3 Upload 4 Confirm Registration Registration confirmed

Successfully pre-registered, with a test confirmation letter sent to your email box

1. Please pay the test fee at **The Confucius Institute at the University of Cyprus** before **2020-11-09** or contact the test center for the payment information. If the test fee is received by the Center after the deadline, your test reservation will be automatically cancelled. Once you've successfully paid the fee, the test cannot be cancelled.
2. Please carefully check to ensure your information is true and correct. If any information is found incorrect and the test fee has not been paid yet, please log into the Personal Information Center to update your personal information; if the fee has been paid, please contact the test center to confirm your registration information.
3. Your admission ticket will be ready on **Monday of the testing week**, and can be found and printed in your personal information center.

[Enter Personal Information Center](#) [Return to Home](#)

Step 8: Pay the Test Fees

You must pay the test fees at least 27 days before the test date in one of the following ways:

1. Transfer the test fees to the Confucius Institute at the University of Cyprus account before the registration deadline. In the transaction purpose please state the NAME of the EXAMINE and the HSK LEVEL. If there is no evidence of a money transfer before the registration deadline, then your registration is unfortunately invalid, and you cannot take part in the examination.

Bank of Cyprus

IBAN: CY80002001280000000502603900

Account number: 012805026039

Account holder: THE CYPRUS UNIVERSITY (CONFUCIUS)

After having paid the examination fees to the bank account above, please e-mail documentation from your bank, giving details of the transfer together with your full name and test level, at confucil@ucy.ac.cy. This will help us to identify your payment when it arrives at our bank account. Bank transfers should be made in full by the registration deadline.

2. Pay through the online payment portal JCCsmart.com in the following link: <https://www.jccsmart.com/e-bill/9356197>

Test fees for HSK (Written Test):

- HSK 1 - €50
- HSK 2 - €50
- HSK 3 - €60
- HSK 4 - €60
- HSK 5 - €80
- HSK 6 - €90
- HSKK Primary Level - €50
- HSKK Intermediate Level - €60
- HSKK Advanced Level - €85

Step 9: Test Registration Confirmation

After completing registration and paying test fees, test takers who have

provided valid e-mail address, can check their inbox for the confirmation message 10 days before the test date. If test taker has not received a confirmation message, he/she should consult the Test Centre CI Secretariat at Tel.: 22894274, Email: confucil@ucy.ac.cy

Step 10: Print Test Admission Ticket

Log in www.chinesetest.cn by using your username and password to print the Admission Ticket. Test takers will take the test on the test date with their Test Admission Ticket and ID Certificate.

If you are unsure which HSK test level is suitable for you, the Chinese language teachers at the Confucius Institute will be happy to provide assistance.

For test registrations or questions concerning the HSK/HSKK tests, please send us an email at confucil@ucy.ac.cy or call us at +357 22894461."

Step 11: Test Results

You can check your test result online at www.chinesetest.cn five weeks after the test date, using your name and the number on your Admission Ticket.

Your official result sheet will be mailed to the CI Test Centre within 60 days after your test date.

Note: You should pick up your result sheet after contacting the Test Centre.



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